



## Round Lake Area Pageant Resume Instructions:

The Round Lake Area Pageant resume is structured to be similar to a resume you may use for any job, scholarship, or volunteer opportunity. The resume preferable should be completed and submitted via email, if possible. Resume formatting should be as follows: Sample form is on our website:

12 point

Black ink

Arial or Calibri font

Margins should be kept as formatted

Information kept within the current text boxes.

The order of the sections should remain the same.

The sections- such as Education, Activities, Honors, can be written as bullet points or short sentences.

### Examples:

#### Scholastic/Career Ambition:

To attend College of Lake County and obtain a degree in Nursing.

#### Activities, Clubs, Sports & Organizations

Dance: K-present (Tap, Jazz and Ballet)

Scouts: Grades K-12 Daisy, Brownie, Junior, Bronze Award

National Honor Society: Grades 9,10,11,12

#### Honors and Accomplishments

Student of the Month

Volunteer experience

The electronic versions are available on the website. Please have Contestants Name and Age on the top right of the Form. If you have any problems with the formatting, or general questions on what information to include, please feel free to contact Ms. Jill 847-226-4614. I will respond within 24 hours.

Directors: Jill Pokorny